



NCSEA U Class of 2019 Enrollment Form

Completed Forms are due by Monday, April 1, 2019

First Name:		Last Name:		Nickname:	
Title:			Phone:		
Organization:					
Address Line 1:					
Address Line 2:					
City:		State/Province:		Zip Code:	
Email:			Onsite Cell Phone:		
Have you attended NCSEA U previously? If so, what year?					
Employment Information: (Choose one or more) <input type="checkbox"/> County, State, or Tribal Agency <input type="checkbox"/> Private Sector <input type="checkbox"/> International <input type="checkbox"/> Attorney or Legal Services <input type="checkbox"/> Advocacy or Non-Profit			How long Have You Been Involved in Child Support Services?		
			<input type="checkbox"/> 0-3 years <input type="checkbox"/> 3-5 years <input type="checkbox"/> 5-10 years <input type="checkbox"/> 10+ years		
			How many staff members do you manage/supervise? _____		
How many years have you been in a managerial position? _____					
Supervisor/Manager's Name:			Supervisor/Manager's Title:		
Supervisor/Manager's Email Address:					
This applicant has my acknowledgement and support, as supervisor/manager, as well as the organization's IV-D Director/Agency Director.					
_____ Signature of Supervisor/Manager					
I understand the requirements for NCSEA U. I have read the NCSEA U Program Eligibility document and understand my responsibilities upon enrollment in the program. I understand that I must register for the 2019 NCSEA Leadership Symposium and pay the separate NCSEA U registration fee to participate. My supervisor and IV-D/Agency Director support my enrollment, as the signature above signifies. <u>Enrollment Forms are due by Monday, April 1, 2019</u>					
_____ Signature			_____ Date		
Check one: <input type="checkbox"/> I have permission to travel to the Leadership Symposium <input type="checkbox"/> My permission to travel is pending, and I expect to receive a reply by _____ (insert date)					

Please submit completed enrollment form via email to Gillyn Croog, NCSEA Manager-Professional Development, at gillyncroog@ncsea.org no later than Monday, April 1, 2019. Applicants accepted into the NCSEA U Class of 2019 will be notified by May 1, 2019.
www.ncsea.org





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Submit the NCSEA U Application if...

- You are interested in participating in a series of unique learning opportunities which focus on current trends in Child Support leadership and best practices initiatives that make a transformative impact on the IV-D program
- You are a current or emerging leader in the child support community
- Your job includes managerial responsibilities, dedicated to enhancing the performance and service levels of your organization as well as your own professional development
- You are committed to attending 6 classes to complete the NCSEA U course as listed below, plus networking functions:
 - Two pre-conference and one post-conference web-based class
 - Two (2) on-site classes conducted immediately following the 2019 NCSEA Leadership Symposium in Minneapolis, MN (Sunday, August 11 – Wednesday, August 14). The onsite portion of NCSEA U will begin Wednesday, August 14 and close by 11 AM Thursday, August 15.
- The leadership of your organization/agency acknowledges and supports your participation in NCSEA U, including travel and participation in both on-site and web-based classes.

NCSEA U Enrollment Requirements

All Enrollment Forms must be submitted to Gillyn Croog, NCSEA Manager – Professional Development, at gillyncroog@ncsea.org by Monday, April 1, 2019. All applications will be reviewed by the NCSEA U Committee and selections made based off numerous qualifying criteria including, but not limited to:

- Date of application receipt
- Number of applicants from same agency/organization
 - Priority/ranking by director or supervisor (if multiple applicants from same agency/organization)
- NCSEA Membership type – Agency or Individual
- Travel status/approval

Applicants must commit to attend the entire course of classes being offered as outlined above and have the acknowledgement and support of their Supervisor/Director and IV-D/Agency Director.

Participants must register for the 2019 NCSEA Leadership Symposium and NCSEA U (\$175).

Participation in NCSEA U will be limited to thirty students, ensuring participants the opportunity to learn and work with fellow child support professionals sharing common interests and challenges. NCSEA members (employees of organization members as well as individual members) will be given preference in the selection process.

Selected participants will be notified of their enrollment via email no later than **May 1, 2019**. A waiting list of those not selected will be maintained, based on the criteria listed above. Those not selected will be notified via email and advised of the waiting list.

If an accepted individual advises NCSEA that they did not receive the appropriate travel approval, and must withdraw from NCSEA U, the first person on the waiting list will be advised of their participation.

Further withdrawals will be handled as described above, with July 12, 2019 the last date for new participants to be added to the 2019 NCSEA U class. Registration fees for withdrawals after July 12, 2019 will not be refunded.

For more information on NCSEA U, visit www.ncsea.org/ncsea-u today!

